

Borough of Carlisle
Council Workshop Meeting
Minutes
February 5, 2025
6:00 PM

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Mellen, Perry, Roos, Shiles, and Stuby. Also present were Borough Manager Armstrong, Police Chief Landis, Police Chief Landis, Finance Director Cohen, Water Resources Director Abeln, Sustainable Community and Economic Planning Director Woolston, Director of Transportation & Waste Management Bergsten, Public Information Coordinator Taylor, and Borough Secretary Blair.

I. Call to Order & Pledge of Allegiance

Mayor Shultz called the meeting to order at 6:01pm and led the Pledge of Allegiance.

II. Citizens to be Heard: None

III. Presentations: None

IV. Meeting Minutes

1. Borough Council voted 7-0 to approve the December 4, 2024 Workshop Meeting Minutes. (Landis/Stuby)

V. ERCP

1. Borough Council voted 7-0 to adopt a resolution appointing Mr. Allan Galbraith to a partial term on the Carlisle Borough Zoning Hearing Board. The term will be effective immediately and shall expire on December 31, 2026. (Mellen/Perry)
2. Borough Council voted 7-0 to adopt a resolution appointing Mr. Dan Hacker to a full 5-year term as an Alternate on the Carlisle Borough Zoning Hearing Board. The term will be retroactive to January 1, 2025, and shall expire December 31, 2029. (Mellen/Perry)
3. Borough Council voted 7-0 to appoint Ms. Wanda Hunter to a partial term as an “alternate” on the Human Relations Commission. The term will become effective immediately and will expire on February 28, 2026. (Mellen/Perry)
4. Borough Council voted 7-0 to reappoint Mr. Thomas Easterly to a second term on the Borough’s Historical Architectural Review Board (HARB) effective retroactively January 1, 2025, and expiring on December 31, 2029. (Mellen/Perry)

VI. Public Works

1. Borough Council voted 7-0 to award the bid for the purchase of Hydrated Lime used at the Carlisle Water and Wastewater Treatment Plants, for which the lowest responsive bidder is outlined in the bid tabulation. The contract term shall be from March 1, 2025, to December 31, 2025, and furthermore,

Borough Council authorized staff to purchase potassium chloride, for which no bids were received for two consecutive bidding periods, from the staff’s vendor of choice for an amount not to cause an exceedance of the budgeted allotment for Wastewater Treatment Plant chemicals for 2025. (Stuby/Shiles)

2. Borough Council voted 7-0 to adopt a resolution entering into an intergovernmental cooperation agreement with the following municipalities: North Middleton, South Middleton, and Middlesex Townships and the Borough of Shippensburg for the purposes of procuring the services of a third-party contractor for the processing (grinding) and disposal of yard waste for each participating municipality, and to jointly solicit and accept bids for these services with a contract for said services to the lowest responsible bidder.
(Stubby/Shiles)

VII. Sustainability Community & Economic Planning

1. Jared Woolston gave a brief update on the progress of Cherry Street Urban Mixed Use Zoning Amendment.

VIII. New Business

1. Hubert Gilroy provided additional details on the Mixed-Use Zoning progress and took questions from Council. The original plan 10 years ago was for residential development; however, it stalled, and they are now looking at repurposing the land as Mixed-Use with both commercial and residential development.

Mitch Shiles questioned the amount of parking planned for the project, as well as the potential increase in traffic at Louthier & Cherry St., with consideration to the number of students who use that intersection traveling to and from school.

Mr. Gilroy noted that they have a preliminary drawing of the project, however once the zoning change has been approved, they will have a more detailed plan, addressing their issues to present to Council.

Jared Woolston indicated they would be looking at a traffic plan considering safety and congestion, both at a higher level once approved.

Deputy Mayor Landis requested that a pedestrian plan also be considered, including “what could happen”, in effort to protect those vulnerable to vehicular traffic at this intersection.

Mr. Woolston indicated that there will be more to come in regard to clarification of these issues during the review process.

Mr. Gilroy added that this re-zoning does not create any of the issues being discussed, that those issues already exist, and will be considered during development. There will be a public hearing regarding the re-zoning to get public comments.

Councilor Mellen added her appreciation of anyone willing to build additional housing in Carlisle.

Councilor Shiles mentioned a guide by the Association of Bicycle Professionals that he could share, suggesting a preference for high quality bicycle parking in lieu of more car parking, and a designated pedestrian connection to the High School.

Councilor Roos asked for clarification on the number of units that will be available in the proposed housing development and Mr. Gilroy indicated that the preliminary count is two buildings, three stories, with forty-eight and sixty-four one and two bedroom “workforce units” respectively.

Mayor Shultz added that there will be further details at the hearing as well as a presentation, that the council will approve zoning as if you are making a policy decision on that zoning regardless of who is requesting it.

Deputy Mayor Landis added that council is there collectively, to address any resident concerns.

Councilor Shiles brought up personal and residential concerns regarding potential Department of Homeland Security actions, and to discuss with the Carlisle Police Department what our process is for undocumented individuals or those with work visas. He inquired what we could do to make our residents feel safe considering the current urgency.

Mayor Shultz outlined the “General Orders” and how they relate to arrests, potential deportation, and the relation to custody of those individuals and local police departments vs. federal agencies.

Carlisle Police Chief, Taro Landis further explained that the General Orders are geared toward the Army War College which differs from federal immigration law. He indicated that the local police department is obligated to help if help is warranted, but otherwise they are not involved in immigration matters.

Councilor Perry added that she appreciated having these conversations because of the number of people who could be affected by these policies and wants our residents to feel that they can count on Borough Council for listening even if it is something they have no control over.

IX. Public Comment-None

Mayor Shultz announced that there will be an Executive Session immediately following the Workshop and that there will be no subsequent vote on anything.

X. Adjournment

There being no further business or public comment, the meeting adjourned at 6:35pm.

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary